

BOROUGH OF CARLISLE
Workshop & Council Meeting Minutes
June 3, 2026
6:00 PM

MOMENT OF SILENCE..... Deputy Mayor Perry
PLEDGE OF ALLEGIANCE TO THE FLAG..... Deputy Mayor Perry

Present at the meeting: Mayor Shultz, Deputy Mayor Perry, Councilors James, Roos, Shiles, and Stuby. Also present were Borough Manager Armstrong, Assistant Borough Manager Juday, Finance Director Cohen, Sustainable Community and Economic Planning Director Woolston, Parks and Recreation Director Crouse, HR Director Berrier, Fire Chief O'Donnell, Police Chief Landis, Public Information Coordinator Taylor, and Borough Secretary Blair.

Mayor Shultz called the Council Meeting to order at 6:00 p.m.

Deputy Mayor Perry led the moment of silence dedicated to those graduating and starting new lives, wishing them well in their new world.

CITIZENS TO BE HEARD

Nathan Smith of 41 S. east St. suggested the Borough consider an Ordinance restricting development of future data centers within the Borough.

CONSENT AGENDA- *Borough Council removed the minutes (item A) from the consent agenda to vote on them separately then voted 7-0 to approve the Consent Agenda as amended. (Mellen/Stuby)*

A. Minutes: *Borough Council voted 7-0 to approve the amended minutes. (Stuby/Shiles)*

Public Hearing Meeting Minutes May 6, 2026

Council Workshop Minutes May 6, 2026, were amended regarding item IV. A to reflect an abstention in the vote on the part of Councilor Shiles who indicated he was silent during the vote on the Borough's fuel purchase contract.

Council Meeting Minutes May 14, 2026

B. Approval of Bills and Investment Transactions:
Expenditures as of May 31, 2026

General Water Fund	\$ 904,295
Water Fund	\$ 590,217
Stormwater Fund	\$ 296,033
Sewer Fund	\$ 606,241
Capital Project Fund	\$ 416,954
Parking Fund	\$ 59,956
K-9 Fund	\$ 811

C. Attendance Approvals

1. *Stephanie Taylor was approved to attend the 2026 3CMA City-County Communications & Marketing Association Conference September 9 – September 11, 2026, in Denver, CO.*
2. *Amy Berrier, Luray Schlegel, and Jay Leader were approved to attend the annual 2026 International Co-Responder Alliance Conference June 8 – 10, 2026, in Dallas, TX.*

D. HARB- Borough Council approved a request for a Certificate of Appropriateness for the following:

1. *3T Investors for the property located at 45 South West Street to install landscaping behind the existing fence along South West Street, subject to the Zoning Officer's approval.*
2. *Jessica Whysong for the property located at 30 West Pomfret Street to install signage.*

E. ERCP

1. *Borough Council appointed Dalton Surico as the Dickinson College Student Ambassador to Borough Council. The term will be effective June 2026 and shall expire May 2027 with the option for reappointment for an additional year of service thereafter.*
2. *Borough Council appointed Mr. Curtis Stevens to a partial term on the Carlisle Borough Sewer Authority. Mr. Stevens' term will become effective immediately and will expire on December 31, 2028.*

F. Public Safety

1. *Borough Council retroactively approved a special event request by the Downtown Carlisle Association to utilize two parking spaces along Courthouse Avenue for the Rotary Club's Ice Cream Social celebrating the 30 years of hanging baskets from 4:30pm to 6:00pm on Thursday, May 28, 2026.*

G. Sustainable Community & Economic Planning

1. *Borough Council retroactively approved a 90-day time extension request for satisfying the conditions of plan approval for the Final Land Development Plan – Proposed Pilot Line Building, Research & Innovation Center Building Expansion, and Plant 5 Building Expansion, as per §226-21A(3) of the Borough's Subdivision and Land Development Ordinance. Extension shall be until September 1, 2026.*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Report

REPORTS FROM COMMITTEES

A. Budget & Finance

1. Borough Council voted 7-0 to approve the disbursement of funds as part of the 2026 Budget to the following Outside Agencies: (Perry/James)

<u>Outside Agency</u>	<u>Recommended Award</u>
a. Bluegrass on the Grass Festival	\$1,000
b. Carlisle Area Sertoma Club	\$ 750
c. Community CARES	\$1,500
d. Carlisle Community Coalition	\$1,000
e. Carlisle Joint Veterans Council	\$ 600
f. Carlisle Summerfair	\$ 500
g. Central PA Annual HBCU College & Workforce Fair	\$ 750
h. The Learning Tree of PA & Community Garden	\$ 600
i. Lamberton Community Garden	\$ 600
j. Project SHARE of Carlisle	\$1,500
k. YWCA	\$1,200

B. Parks & Recreation

1. Borough Council voted 7-0 to approve the purchase of 16 (sixteen) ADA-compliant picnic tables and surface mount packages for the LeTort Park Pavilion from Boyce Recreation in the amount of \$25,717.04 (twenty-five thousand, seven hundred seventeen dollars and four cents) through the Commonwealth of Pennsylvania's Cooperative purchasing program (COSTARS Contract #014-E23-344), subject to the final review of the Borough Solicitor and approval of funding agencies. (Roos/Stuby)

C. Public Safety

1. Borough Council voted 7-0 by roll call vote to adopt an ordinance amending the Code of the Borough of Carlisle, adopted by Ordinance #2032, and thereafter amended, with respect to Chapter 244, Vehicles and Traffic, to add one, on-street handicapped parking space located at 159 North East Street AND remove one on-street handicapped parking space located at 131 East Louther Street. (Shultz/Mellen)

D. Sustainable Community & Economic Planning

1. Borough Council voted 7-0 to authorize a reduction in the amount of financial security posted by Carlisle Auto Industries, Inc. for the Former IAC Site, Lot 1, in the amount of \$605,822.25 (Six Hundred Five Thousand Eight Hundred Twenty-Two Dollars and Twenty-Five Cents). (Shiles/Perry)

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government. Comments under this section are governed according to the requirements under Opportunity for Citizens and Visitors to be Heard.

REPORTS FROM COUNCIL MEMBERS & STAFF

Councilor Roos mentioned the cold and rainy opening of the community pool over Memorial Day weekend.

Councilor Mellen thanked the wastewater treatment plant and lab employees for a comprehensive tour of the facilities.

Mayor Shultz noted the groundbreaking of the new school for 7-8th grades to open in a couple years. He thanked Chief O'Donnell for his assistance with the Memorial Blanket Project for the 25th Anniversary of 9/11. In addition, he mentioned a program where the public can help the homeless by filling the yellow bags with essentials.

Councilor Perry noted upcoming Pride month, Black Music month and Juneteenth activities.

Councilor Shiles mentioned Juneteenth and the proclamation for Pride month being presented on Saturday, June 6th.

Councilor James expressed her appreciation for the Wastewater Treatment Facility and Lab tour.

Mayor Shultz noted the Pride Proclamation will be followed by a walk to Biddle Mission Park for a picnic.

ADJOURNMENT- There being no further business, the meeting was adjourned at 6:22 pm.

Sean M. Shultz, Mayor

Patricia Blair, Borough Secretary